

# FRM-WP-QA-524 Dubbo Regional Council DROPP POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN (PIRMP)

This procedure has been developed to use as a guideline to assist management and personnel in the event of an environmental incident at the DROPP. As stated, it is only a guideline and given the myriad of events that could result in an emergency, it may need to be modified to suit the situation. In the event of an emergency, the relevant emergency service responsible to control the situation may implement their own procedures.

## 1.0 LOCATIONS

The DROPP is located within the Wylandra Waste and Recycling Centre Cooba road, (just off Narromine Road), approximately 15 km west of Dubbo. The total facility is outlined in Red while the JR Richards & Sons DROPP is in Yellow.



## 2.0 OPERATION OF PROCEDURE

This procedure is to be used in conjunction with the “Emergency Procedures – General” document.

## 3.0 ASSOCIATED PROCEDURES AND REFERENCES

This document is to be used in association with the following procedures. References to the relevant sections of these procedures are listed beside the document:

DOCUMENT	REFERENCE
WP-OP-044 Emergency Response Procedures General	3.5 Environmental Incidents, 4.0 Emergency Wardens 5.0 Evacuation, 6.0 Emergency Management Equipment, 8.0 Fire, 16.0 Spill Contingency Plan , 18.0 Training & Drills
WP-QA-506 Environmental Incident Reporting Procedure	Total document

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## 4.0 ASSESSMENT OF RISKS

There is one aspect of the DROPP which has the potential to become an environmental incident. This is the spontaneous combustion of the processed green waste.

### Fire in Green Waste

Procedures to manage the control of spontaneous combustion of green waste are documented within the “Emergency Procedure – General” document.

## 5.0 LEACHATE POND MANAGEMENT PROCEDURE

The pond is inspected weekly for integrity. As required, leachate is pumped from the ponds which in turn reduces pond levels.

In the event of an overflow or rupture of a pond, the DROPP Supervisor is to advise the EPA of the event.

## 6.0 NOTIFICATION PROTOCOL – SENIOR MANAGEMENT

Once a pollution incident has been determined and the Senior Manager from Head Office advised the procedure “Environmental Incident Reporting” available on the company intranet and within Depot Emergency Manuals, must be implemented.

Craig Shelton Compliance Manager	Robert Marlow Chief Of Operations – Commercial	Greg Turner Contracts Chief Of Operations – Domestic
02 6555 7007	02 6555 7007	02 6555 7007

## 7.0 NOTIFICATION PROTOCOL – COUNCIL AND NEIGHBOURS

In the event an incident is reportable the contact details for the EPA, WorkCover, NSW Fire & Rescue and Ministry of Health are available in procedure “Environmental Incident Reporting”. Details of contact numbers for local authorities are listed below.

Dubbo Regional Council - 6801 4000	Landfill Office – 6801 4900
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## 8.0 NOTIFICATION PROTOCOL - NEIGHBOURS

Once the emergency control plan has been implemented, the Site Supervisor is to contact neighbours and advise of the incident by door knocking or telephoning.

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## 9.0 TRAINING

All employees are to be trained in this procedure and the site emergency procedures to ensure wherever possible environmental incidents are controlled and managed within the licenced area.

Training records shall be maintained by the Regional Manager

## 10.0 TESTING OF THE PIRMP

This plan is to be tested annually in June by the Regional Manager and site employees. The method of testing shall be on a rotation of desk top review and simulation with desk top review being carried out during the odd year.

Test Date	Method of Testing	Scenario	Person Conducting the Test

# WP-QA-532 Dubbo Regional Organics Processing Plant (DROPP) POLLUTION INCIDENT RESPONSE MANAGEMENT PLAN (PIRMP)

## 11.0 NOTIFICATION FLOW CHART

